



MOBILE TELEPHONE/ ELECTRONIC DEVICE POLICY

The following policy applies to all school personnel and visitors and is based on the school's values.

RATIONALE

The use of telecommunications technology has now become the norm rather than the exception for many of our families. Students, parents and teachers are accessing this facility in increasing numbers. Our core business of teaching and learning needs to be conducted in an environment free from unnecessary distraction or disruption. Therefore the school discourages the bringing of mobile telephones to school by students but we accept there are times when it might be deemed important. Our aim is to ensure that communications are legitimate, appropriate and do not interrupt the good order of the school.

TELEPHONE CALLS TO AND FROM STUDENTS

Any telephone calls made by students during school hours must be made via the front office.

Telephone calls from families or carers to children are to be made on the phones in the front office. We can confidently assure callers that messages received prior to 3.15pm will reach their destination.

MOBILE TELEPHONES IN SCHOOL

West Lakes Shore School understand that mobile telephones offer a service to some families. Safety and communication concerns may necessitate that some students have a mobile telephone with them for after school communications.

There are, however, issues associated with mobile telephones. Issues include security, interruptions to school operations and student perceptions of equity. Because of these issues, we prefer that students do not bring mobile telephones to school.

If you require your child to have a mobile telephone at school,

- A written request/notification be submitted by parents to the Principal explaining the need for the mobile to be at school.
- Mobile telephones are brought to school entirely at the owner's risk. The school will not be involved in disputes and/or investigations over damage, loss or theft.
- Students are not to have mobile phones in their possession during school hours. The phone needs to be handed to the school office staff at the beginning of the day at which time they are given a numbered red card which identifies their phone. Phone needs to be collected by the students at the end of the day.

Should students breach the policy, they will be subject to normal 'Student Behaviour Management' consequences. The student will be instructed to lodge the telephone in the security of our receptionist for the rest of the day.

Parents need to be aware that the student remains responsible for their telephone, its use, abuse, loss or damage.

STAFF

To model our commitment to this policy, staff members have agreed not to use mobile telephones during teaching time or other formal contact times. We therefore expect that all mobile telephones are switched off in classrooms, during scheduled meetings, except as pre-arranged with a Principal or Deputy Principal.

Teaching and support staff have access to school mobile telephones when required for excursions and camps.

PARENTS, VISITORS AND CONTRACTORS

All parents and visitors are to take and make mobile calls outside teaching and learning areas and outside of office areas.